



ANGLICAN DIOCESE OF WELLINGTON APPLICATION FOR THE GRANTING OF A FACULTY

To the Diocesan Manager, Anglican Centre, P O Box 12046, Wellington 6144

From the Parish of _____

We request approval for the following work to be carried out in the Church of

State briefly the nature of the work (provide details on page 2) and attach additional information as appropriate.

A resolution was passed by the Vestry of the church on _____ (full date) approving our application of which a certified copy is attached (**attach certified copy**).

We ask that a Faculty be granted authorising us to carry out this work.

Vicar/Priest in Charge/Chaplain _____

Churchwarden _____ Churchwarden _____

For Office Use by Diocesan Office Only

Received by Diocesan Office on _____ and given to Diocesan Manager on _____

Refer to Archdeacon

Refer to Property Manager

Diocesan Manager Recommends Issue of Faculty _____ on _____
[signed] [date]

Bishop Approves Issue of Faculty _____ on _____
[signed] [date]

Faculty Number _____ Posted on _____ Signed _____

Further Particulars to Be Stated – Please Use a Separate Piece of Paper if More Room is Needed

- 1 Describe the nature of the work proposed (or the items to be added or removed) and the position it will occupy in the church (or the position from which it will be removed). Provide general photographs of church interior and especially the specific site.

- 2 State the material to be used (or the material or object to be removed).

- 3 State costs and how these will be met.

- 4 State the name of the architect, artist, or other person by whom the work is designed, and by whom it is to be carried out.

Note: The design shall be enclosed with this application. It must include scale drawings of elevation and plan, with measurements.

- 5 State the exact wording of any inscription to be placed on the work, where it is to be placed, and material to be used.

Note: The design of the inscription, the lettering, layout and size must be sent.

- 6 State whether the appearance, structure or general plan of the church will be affected in any way.
